



**Executive Cabinet Minutes**  
**Monday, February 24, 2025. 9:00 AM**  
**Alumni Room**

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**Members:**

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|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah                   | <input type="checkbox"/> Megan Kasner    |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg                        | <input type="checkbox"/> Brittany Mayo   |
| <input type="checkbox"/> Harrison Lucas                     | <input type="checkbox"/> John Mercer     |
| <input type="checkbox"/> Alex Herman                        | <input type="checkbox"/> Keith Olson     |
| <input type="checkbox"/> Dr. Bernell Hirning                | <input type="checkbox"/> Deb Halvorson   |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member)   |  |

**Action Item**

- 1) Minutes approval for Feb. 10
- 2) Agenda additions and approval
  - a. Keith motion to approve agenda with additions. Hunter second.
    - i. Committee Approved

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
  - a. Update on FA
- 2) Monthly Marketing update (Brittney)(attachment)
- 3) Capital Project
- 4) Legislative Update
- 5) Personnel/Job Posting Updates

**Agenda**

1. P-Card Trainings (Dr. Hirning)
2. DSU President Search (Dr. Hirning)
3. Scheduling updates for Fall Academics
4. 3-D QR Codes (Discussion) (Brittney)
5. Policy 500 Section
  - a. 512.06 Student Driver and Use of State Fleet
    - i. Tabled from last meeting, currently with Carol for review. (tabled)
  - b. 520.06 Title IX
    - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
6. Policy 600 Section
  - a. 605.12 Academic Freedom and Tenure (Tabled)
    - i. Tabled until SBHE completes policy guidelines.
  - b. 605.22 Standing Committee (Tabled)

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- i. Tabled until SBHE completes policy guidelines.
    - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
      - i. Tabled until SBHE completes policy guidelines.
    - d. 612.02 Faculty Grievance
      - i. Tabled until SBHE completes policy guidelines.
    - e. 618.1 Tobacco Free Campus
      - i. Review NDSCS Policy
  - 7. Policy 700 section
    - a. 701.16 Leave Without Pay
      - i. Tabled working on verbiage change
    - b. 703.11 Early Retirement
      - i. Tabled for Harrison to look at early retirement contracts
  - 8. Policy 800 Section
    - a. 802.74 Identity Theft Prevention
      - i. Tabled, waiting on recommendations from John
    - b. 806.24 Staff and Faculty Recruitment Expenses
      - i. Tabled, until after Administrative Council meets to discuss policy
  - 9. Policy 900 Section
    - a. 906.01 Emergency Preparedness and Management
      - i. Tabled
    - b. 907.01 Building Plaques
      - i. Keith motion to approve 907.01. Dr. Attallah second.
        - 1. Committee Approved
    - c. 908.01 Financing Through Revenue Bonds
      - i. Dr. Attallah motion to approve 908.01. Travis Second
        - 1. Committee Approved
    - d. 918.01 Alcoholic Beverages
      - i. JJ motion to approve 918.01 with the request to have a procedure. Keith second.
        - 1. Committee approved

### **Department updates**